



# Carroll County Community Center

## Rental Agreement for Lock-Ins & Other Approved Meetings

Group Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Contact Person \_\_\_\_\_ Address \_\_\_\_\_

Rates: \$120.00 for a minimum of 4 hours/ \$190.00 for the whole night  
\$50.00 reservation/cleaning deposit (to be paid at the time of reservation)

The following provisions apply for all rentals:

1. The facility is available at various times as approved by CCCC staff.
2. The rental is payable by two checks: one for the \$50.00 deposit and the other for rental of the CCCC. Overnight rental fees are on a case-by-case basis.
3. The \$50.00 check is returned the day of the rental after the rental group cleans the facility and the supervising CCCC staff completes the inspection.
4. The renting party must cancel the rental agreement in writing no later than one week prior to the rental date or the \$50.00 deposit is forfeited.
5. Any damage to the facility will be the total responsibility of the group.
6. The CCCC reserves the right to approve or disapprove of any group for any reason.
7. The group agrees to indemnify and save hold harmless the CCCC and to accept all liability arising out of, or resulting from any accident, illness, sickness, or other injuries including death, at any time occurring to premises and/or property damage to the CCCC premises and to property of others.
8. This agreement is subject to cancellation with cause by the CCCC or by either party upon written notice. Deposit is forfeited if the agreed upon time period is not observed.
9. Adult supervision of youth under age 18 at a ratio of 1:12 is required unless waived by the Executive Director.
10. Participant of the group are under the control of the contact person or persons and behavior is the total responsibility of the group.
11. Additional terms or unforeseen questions shall be decided in advance and confirmed in writing as deemed necessary by the Executive Director.
12. The CCCC is a tobacco/drug/alcohol free facility.
13. "Group" shall refer to the organization or individual consummating this agreement. The CCCC does not provide or imply any other services or insurance other than those stated here or attached to this agreement.
14. The gymnasium, locker rooms, and meeting rooms are the only locations in the building available for rental, unless other areas as approved by Executive Director. All other areas will be locked.
15. I understand that the Carroll County Community Center requires that all groups provide their own insurance, and upon signing this agreement, I remove all liability from the Carroll County Community Center in regard to any action, injury or other loss that is incurred by individuals in the rental group during the rental period.
16. I agree to leave the facility in as clean and orderly condition as it was on the renting group's arrival. Any damages to equipment including rims and backboards or other facilities, or any cleaning costs will be charged to the rental group.
17. I agree to vacate the facility at the time specified and to communicate any problems to the CCCC representative.

Contact Person's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Director's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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