

# CCCC Discipline and Conduct Agreement

Your signature below indicates that you have read the Discipline Policy and you support our behavior standards. It is understood, that if any one or more of the following actions from the Discipline Policy is displayed by the child in the CCCC Summer Day Camp program, he/she will be subject to loss of one or more privileges that day. **If inappropriate behavior persists, children may be asked not to return.**

- ◆ We believe that children learn self-control when adults treat them with dignity and use discipline techniques such as:
  1. Guiding children by setting clear consistent limits for behavior in all programs.
  2. Visualizing mistakes as an opportunity to learn from them.
  3. Redirecting children to more acceptable behavior or activity.
  4. Listening when children talk about their feelings and frustrations.
  5. Guiding children to resolve conflicts and modeling skills that help them solve their own problems.
  6. Patiently reminding children of the rules and their rationale as needed.
  
- ◆ Corporal punishment or abusive language of any kind is not allowed in any program operated by the Carroll County Community Center. Rules will be consistent, based on the understanding of individual needs and development and will promote self-discipline and acceptable behavior. Positive reinforcement will be used to guide the children. If necessary, a time-out period will be used to help regain control and not used as punishment. If a discipline problem arises and continues to persist, parents, the Day Camp Director and CCCC Director will work together to resolve the conflict.
  
- ◆ In an effort to ensure the proper handling of discipline problems and corrective discipline procedures for certain situations, the following guidelines have been established:

### Minor Offense Examples

Back talking to a counselor  
Not listening to directions  
Name calling / teasing  
Being disruptive / loud  
Antagonizing /starting trouble  
Bringing items that are not necessary  
Picking / play fighting / or wrestling  
Going into other people's belongings  
Other offenses not listed above

### Major Offense Examples

Fighting / pushing / kicking  
Foul language  
Going to unauthorized areas  
Throwing restrictive objects, endangering the safety of others (sticks, rocks, balls, etc)  
Destroying CCCC equipment or property  
Lying / deceiving / or stealing  
Endangering the safety of others  
Other offenses not listed above

- ◆ **The corrective procedure for each category is as follows:**

### Minor Offenses

1<sup>st</sup> Oral Warning  
2<sup>nd</sup> Time Out  
3<sup>rd</sup> Written Warning & Time Out  
4<sup>th</sup> Parent Conference

### Major Offenses

1st Written Warning  
2nd Written Warning / Director & Parent Conference

***After parent conference an offense continues child will be suspended or expelled from camp as determined by the CCCC Director.***

- \* *Suspension is for program days and starts the next program day. (Weekends and holidays do not count) or as determined by the CCCC Director.*
- \*\* *Expulsion from the program is for one calendar year. There will be no refund of program fees. A child who has been expelled from the program may request to be allowed back into the program after consultation with the CCCC Director.*

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Child's Name

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Parent's/Guardian's Signature

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Date